

# Southwest High School

## Student & Parent Handbook

### 2022-2023



***Excellence Has No Boundary***

Jerome Gidrey Jr., Principal  
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# SOUTHWEST HIGH SCHOOL

1420 Burgaw Highway  
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Phone 910-455-4888 Fax 910-455-8949



Mr. Jerome ~~Gidrey~~  
Principal

Ms. Ellice Oeser  
Ms. April Homer  
Assistant Principals

Dear Southwest Families,

I am excited to begin my first year as principal of such an amazing school and to welcome you to Southwest High School for the 2022-2023 school year. We look forward to another year of providing quality education to the children of this great community. This Parent-Student Handbook was created to provide you with as much information as possible in an easy-to-use format. We hope you find it helpful and welcome your suggestions for future revisions.

Our vision is to see the Southwest community proudly unite around a shared vision of excellence. All the staff at Southwest High School are deeply committed to excellence and providing a safe school environment in which all members of the school community can learn.

We have many exciting and educationally stimulating experiences planned for our students. Our staff has been working hard, many of them throughout the summer, to prepare for the start of the new year.

We value the importance of communicating with you. We believe that your child's success at Southwest High School is dependent upon our school-parent-community partnership. I urge you to work closely with your child's teachers, to take the time to become actively involved in our school. We invite you to visit our website: <https://www.onslow.k12.nc.us/southwesths>. Our site offers email access to all staff members and updated calendars and lists of events. We will also share our school Facebook, Instagram, and Twitter accounts on the website.

If you still have questions after reviewing the handbook, please do not hesitate to contact the school at (910) 455-4888 or email me at [jerome.gidrey@onslow.k12.nc.us](mailto:jerome.gidrey@onslow.k12.nc.us).

Again, welcome to Southwest High School, where "Excellence Has no Boundary"!

Sincerely,

Jerome ~~Gidrey~~ Jr., Principal



P.O. Box 99, Jacksonville, NC 28541-0099  
Superintendent Dr. Barry Collins

## **MOTTO**

Encouraged, Enlightened, Educated

## **CORE VALUES**

### **We value:**

- A safe and organized environment conducive to learning.
- Resources promote mastery learning and high student achievement.
- An ethical and moral code of conduct.
- Supportive relationships that personalize the educational experience for ALL.
- Experiences and activities that promote positive character development.
- Health and fitness education to improve the quality of life both now and for the future.
- A high school experience that ensures that ALL learners are well-prepared for higher education and work.

## **Handbook Quick Reference**

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## Section 1-Student Activities

Student activities are an important part of a student's career in high school. Each of the clubs at Southwest High has a major activity and performs a service project for the school or the community. Club meetings are announced during morning announcements and posted in the Student Commons area. Student activities are an important part of a student's career in high school. Each of the clubs at Southwest High has a major activity and performs a service project for the school or the community. Club meetings are announced during morning announcements and posted in the Student Commons area.

### CLUBS/ORGANIZATIONS

**Athletic Leadership Council (ALC):** The purpose of the Athletic Leadership Council (ALC) is to connect student-athletes with the community and with their peers at SWHS through service projects and opportunities for student involvement in athletics. This club unifies all athletic teams to build a sense of community and spirit within the athletic program at SWHS. Student-athletes of good character and good school standing may be selected for membership in this club.

*Faculty Sponsor: Chelsea D'Zurrilla*

**Battle of the Books:** Battle of the Books is a reading incentive program for students. Students read books and come together usually in groups to demonstrate their abilities and to test their knowledge of the books they have read. The student competitions are usually similar to the TV series Family Feud or Whiz Kids styles of competitions.

**Braille Club/ASL:** Have you ever wondered how someone Visually Impaired could read those dots? Have you ever wondered how to sign to someone who is Hearing Impaired? Come join the fun as you learn the basics of Braille and American Sign Language!

*Faculty Sponsor: Rise' Hatton*

**Buddy Club:** The purpose of the Buddy Club is to foster friendships between students with and without disabilities through leisure and recreational activities. It is important for all students to nurture a friendship while learning how to engage with each other in a safe learning environment. We support all Athletes with and without disabilities in sport, recreational, and leisure activities.

*Faculty Sponsor: Lakisha Baldwin*

**Close-Up:** Close-Up is organized to give students a close-up view of our local government. Each year the Close-Up Club travels to the Onslow County Courthouse to meet with some of our local leaders.

*Faculty Sponsor: Richard Mason*

**FCCLA (Family, Career and Community Leaders of America):** Family, Career and Community Leaders of America is a nonprofit national Career and Technical Student Organization for young men and women in Family and Consumer Sciences education in public and private school through grade 12. Everyone is part of a family, members have been making a difference in their families, careers, and communities by addressing important personal, work, and societal issues through Family and Consumer Sciences education.

*Faculty Sponsor: Kasey Jarman & Niquita Burnette*

**Fellowship of Christian Athletes (FCA):** This organization is a non-denominational Christian Club. Evening meetings called “Huddle Meetings” consist of an organized activity followed by devotion. Major activities include “See You at the Pole,” and motivational speakers throughout the school year. All Southwest High School students are invited to join.

**Key Club International:** This club was founded in 1925 and is an international service program for high school students. Often referred to as simply Key Club, it is a student-led organization whose goal is to encourage leadership through serving others. Through its parent organization, Kiwanis International, Key Club focuses on leadership, character building, caring for others.

**National Technical Honor Society:** The National Technical Honor Society is an honor society for outstanding career and technical students of workforce vocational education institutions in the United States. NTHS celebrates the accomplishments of today, career and technical education students, empowering them to know the value and impact of their career paths and trades.

*Faculty Sponsor: Derick Jenkins*

**National Honor Society:** The National Honor Society receives into membership students who demonstrate good character, leadership, service and scholarship. Students must attain a cumulative grade point average of 93.0 or 3.5 to be considered for induction. Students must also have documented community service with two or more agencies. Excellent grades and community service will not guarantee induction into the honor society. Those hoping to achieve induction should work hard, behave well in and out of class, and participate in clubs, organizations or athletic teams. Students are chosen for induction into the Honor Society each spring. A faculty committee chooses the candidates for membership, and a formal induction ceremony is held with family and friends in attendance.

*Faculty Sponsor: Jaimie Hall & Jennifer Seaman*

**Odyssey of the Mind:** Odyssey of the Mind is an international educational program that provides creative problem-solving opportunities for students from kindergarten through college. Team members apply their creativity to solve problems that range from building mechanical devices to presenting their own interpretation of literary classics.

*Faculty Sponsor: Nicole Lynton-Edwards*

**SADD Club:** SADD is the acronym for Students Against Destructive Decisions. Members must willfully uphold the SADD Contract and pledge to live by the standards set forth by SADD National. Major activities sponsored by SADD include Red Ribbon Week, Safe and Sober Prom, and Safe Driving Awareness. Members also participate in community programs such as Relay for Life and Christmas Cheer. *Faculty Sponsor: Virgil Flint*

**Student 2 Student (S2S):** Student 2 Student (S2S) is a student leadership program which focus on “100% acceptance” of all students and on ensuring new students are transitioning smoothly into their new school. The programs focus on three major areas—academics, relationships, and finding the way, which refers to orienting new students to the school.

*Faculty Sponsor: Lisa Green*

**Student Council:** The SWHS Student Council consists of elected students and other representatives that serve as a liaison between the faculty and the student body. The Council handles student concerns, plans student activities, organizes student elections, and participates in a variety of community service projects. All student elections are planned and implemented by the Council. The Council consists of twenty elected members: four representatives from each grade level, and four officers. Major activities include Homecoming celebrations, Christmas Cheer, and a spring service project. Also, Student Council is represented at athletic events at Stallion Club is essentially the school spirit club. Students in Stallion Club support each other by attending sporting events, participating in school events like pep rallies and leading spirit week, and raising money for the school through fundraisers.

*Faculty Sponsor: Lance Barton & Kasey Jarman*

**Modern Music Masters:** The Tri-M Music Honor Society or Modern Music Masters is a program of the National Association for Music Education (NAfME), which focuses on creating future leaders in music education and music advocacy. This program fosters an appreciation for the performing arts through student engagement, educational opportunities, and service projects. Tri-M student members must be enrolled in at least one music class for at least one semester (band, chorus, orchestra, or piano), have a 2.0 GPA in their core classes, and a 3.0 in their music class(es), and be of strong character.

*Faculty Sponsor: James Bailey & Lance Barton*

### NEW CLUBS / EXTRACURRICULAR – HIGH SCHOOL (Board Policy 3620)

There will be a set timeline of the first 10 days of school for students and staff to meet with school administration to submit ideas for a new club/origination. Students and staff shall submit within the first 20 days of school year information for any new club and to include an identified advisor. The advisor must be a staff member at that school. The advisor and interested students must design guidelines, objectives, tentative times, and dates for meetings, and present this information to the school principal.

The principal and the staff advisor will meet with the Strategic Planning Team (SPT) within the first 30 school days to present the new club and have the SPT vote on the new club proposal. The principal may require parental permission for student participation in any club. The principal will maintain the right to make final decisions regarding the organization, activities, and guidelines for a proposed club as per Onslow County School board policy 3620.

## Section 2-Student Recognition and Academic Success

**Academic Recognition Ceremony:** The Academic Recognition Ceremony takes place in the spring semester of each school year. To be eligible for recognition students must have achieved a cumulative 3.63 weighted GPA through first semester of the school year. First recognition-certificate, Second- letter, Third-star pin, Fourth-lamp pin, Top Junior letterman jacket, Top 5 Seniors get plaques.

**Principal's List/Honor Roll:** At the end of each grading period the Data Manager will compose reports to determine student eligibility for the Principal's List and the Honor Roll. These names will be submitted to the principal and will be posted in a designated area. The list will also be submitted to the local newspaper. Honor Roll students must have an overall average of 80 or higher with no failing grades while students on the Principal's List must have a 90 average or higher in all courses.

**Marshals:** Marshals for graduation and other school activities shall be the ten juniors with the highest grade-point average through four semesters of high school. The Marshals are expected to assist with all school functions to provide support for guests attending that function/event.

**North Carolina Academic Scholars Program:** In March of 1983 the State Board of Education approved the North Carolina Academic Scholars Program to begin in the 1983-84 school year. Students who complete the State Board of Education requirements for a well-balanced, challenging high school program will be named North Carolina Academic Scholars and receive recognition. The students who qualify for this special recognition:

1. Will be designated by the State Board of Education as NC Academic Scholars.
2. Will receive a seal of recognition attached to their diplomas.
3. May receive special recognition at graduation exercises and other community events.
4. May be considered for scholarships from the local and state business/industrial community.
5. May use this special recognition in applying to post-secondary institutions.

Students should begin planning for the North Carolina Academic Scholars Program before they enter high school to ensure that they have the most flexibility in their courses. To become North Carolina Academic Scholars, students must complete a prescribed Course of Study. It should be noted that students must have an overall four-year unweighted grade point average of 3.5 or above. For more information about this program see your guidance counselor.



**Sponsors for Academic Talent** (S.A.T.): In 1984 a group of concerned educators and businesspeople met to discuss the educational arena in Onslow County. This group of educators formed Sponsor for Academic Talent, Inc. (SAT) and these sponsors began to offer scholarship money to students who perform well in school and perform community service. These scholarships have nothing to do with financial need. Every student who meets the SAT requirements is guaranteed a \$500 or \$1,000 scholarship.

The requirements for the Sponsors for Academic Talent include:

1. A cumulative high school grade point average of 3.5
2. A composite score of 1100 or more on the Scholastic Aptitude Test (**verbal and math**) or a composite of a **23 or higher on the ACT**
3. Eligibility for a North Carolina Scholars Diploma
4. Community service that is approved by the Executive Director of Sponsors for Academic Talent (75 hours=\$500 scholarship; 100 hours=\$1,000 scholarship)
5. A completed required application.

Each student who meets the requirements will be awarded a scholarship to be used at the college of his choice. Everyone who qualifies will receive a scholarship. Qualified students are presented a medal and attend a banquet in their honor at the end of their senior year. Students who qualify for the SAT Scholarship must be enrolled in an Onslow County high school for their entire senior year. Students who transfer from a high school outside the Onslow County School System during their senior year will be ineligible for the scholarship.

**Valedictorian and Salutatorian**: The valedictorian and salutatorian will be notified of these honors prior to graduation exercises to provide sufficient time to prepare graduation speeches. The public announcement and the awarding of the medals for the valedictorian and the salutatorian will be made at graduation practice.

The following administrative guidelines shall apply to Board Policy 3450:

1. A student shall be enrolled in a high school in the Onslow County School system during the entire senior year to be designated a valedictorian or salutatorian. The student must enroll within the first 8 days of the school year.
2. The valedictorian and salutatorian shall be determined by the class ranking on the North Carolina Standardized Transcript.
3. The selection of the valedictorian and salutatorian shall be determined following the second semester exams and final averaging of grades for the senior year.
4. For valedictorian and salutatorian ranking purposes, the high school average shall be carried out to the fourth decimal and shall be based on a weighted scale.
5. Early Grads are not eligible.

**Graduation Requirements:** Students must meet state and local requirements according to their ninth-grade entry date in order to receive a high school diploma. A detailed listing of graduation requirements is on the district's website <http://www.onslow.k12.nc.us> North Carolina Testing Requirements for Graduation Students are required to take and pass certain courses in the areas of English, Mathematics, Science, and Social Studies. In addition to passing the course, students must obtain a proficiency level of III or IV on the end-of-course tests given by the state of North Carolina to satisfy local Board of Education exit standards. Any End Of Course or NCFE serves as the final exam and will count as twenty-five percent of the student's final grade.

<https://www.dpi.nc.gov/districts-schools/high-school-graduation-requirements>

### **College and Career Readiness**

**Scholastic Aptitude Test (SAT):** The SAT is a multiple-choice test currently made up of verbal, math, and a writing section. The verbal section tests vocabulary, verbal reasoning, and understanding of what has been read. The math section tests the student's ability to solve problems involving arithmetic, algebra, and geometry. The SAT is offered seven times each year at Jacksonville High School. Students must apply in advance, pay a test fee, and receive an admission ticket to take the test. Fees can be waived if students qualify for free and reduced lunch. See Counselors for information. All college-bound students should take this test before graduation, preferably at least once in their junior year and again in their senior year. Students should have completed Algebra II/Math III and should be planning to attend college before taking the SAT.

**ACT Test:** The ACT is a national college admissions examination that consists of subject area tests in English, Mathematics, Reading, and Science. ACT test results are accepted by all four-year colleges and universities in the USA. The ACT also has an Interest Inventory that allows students to evaluate their interests in various career options. All 11th grade students in the State of North Carolina will take the ACT Test for free at the school.

**PLAN Test :** The PLAN is part of the ACT testing family and is administered to all students during their 10th grade year. The test consists of a Math, English, and Science section. Its scores can be used as a predictor of how a student will do when they take the ACT Test.

**PSAT/NMSQT:** The Preliminary Scholastic Aptitude Test/National Merit Scholarship Qualifying Test is a multiple-choice test of developed verbal and mathematical abilities generally associated with academic performance in college. It contains two separately timed 50-minute sections: a verbal section of 65 questions and a mathematics section of 50

questions. Sophomores and juniors are encouraged to take this test and can sign-up in the guidance office.

**Work Keys:** ACT Work Keys is a job skills assessment system that helps employers select, hire, train, develop, and retain a high-performance workforce. This series of tests measures foundational and soft skills and offers specialize assessments to target institutional needs. Successful completion of ACT Work Keys in Applied Mathematics, Locating Information, and Reading for Information can lead to earning a National Career Readiness Certificate that is recognized by local and national businesses.

## Section 3-Attendance

Attendance in school and participation in class are an integral part of academic achievement and the teaching learning process. Regular attendance develops patterns of behavior essential to professional and personal success in life. Regular attendance by every student is mandatory: The State of North Carolina (*G.S. 115C-378*) requires that every child in the state between the ages of seven (or younger if enrolled) and 16 years attend school. Parents and legal guardians have the responsibility of ensuring the students attend and remain at school daily. Any parent, guardian, or other person violating the provisions of the Compulsory Attendance Law is guilty of a class 1 misdemeanor. (*G.S. 115C-380*).

### Attendance Records

School officials will keep an accurate record of attendance, including accurate attendance records in each class. Attendance records will be used to enforce the Compulsory Attendance Law of North Carolina.

### Lawful Absences

When a student must miss school, a written excuse signed by a parent or guardian must be presented to the office. An absence may be excused for the following reasons:

1. personal illness or injury that prevents the student from being physically able to attend school;
2. isolation ordered by the State Board of Health;
3. death in the immediate family
4. a medical or dental appointment (doctor's note required)
5. participation under subpoena as a witness in a court or administrative proceeding;
6. observance of an event required or suggested by the religion of the student or the religion of the student's parents with the prior approval by the principal; or
7. participation in a valid educational opportunity, such as travel, with **prior** approval by the principal
8. absence due to pregnancy and related conditions or parenting, when medically necessary

In addition, a student whose parent or legal guardian (a) is an active duty member of the uniformed services as defined by policy 4050, Children of military families, and (b) has been called to duty for, is on leave from, or has immediately returned from deployment to a combat zone or combat support posting will be granted additional absences at the discretion of the superintendent or designee to visit his or her parent or legal guardian. Five days prior to the absences, the parent or legal guardian must present to the school principal a written statement requesting the absences be lawful. The principal shall use his/her discretion on

the reasonable number of days the student may be excused from school. Extended illnesses generally require a statement from a physician.

In the case of lawful absences and out of school suspensions, the student will be permitted to make up his or her work. The teacher will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period.

### **Unlawful Absences**

A student's absence from school for any reason other than those listed under "Lawful Absences."

### **School-Related Activities**

All classroom activities are important and difficult, if not impossible, to replace if missed. It is the intention of the board of education that classes missed be kept to an absolute minimum through scrutiny and a monitoring system on the part of the principal. The following school-related activities will not be counted as absences from either class or school:

1. field trips sponsored by the school;
2. school-initiated and scheduled activities;
3. athletic events requiring early dismissal from school; or
4. in-school suspension

Assignments missed for these reasons will be completed by students. The teacher will determine when work is to be made up. The student is responsible for finding out what assignments are due and completing them within the specified time period.

Teachers are expected to personally account for attendance in their classes as stated in **B.O.E. Policy Code 4400**. Attendance at SWHS will be taken for each class period using Power School. To support the accuracy of regular daily attendance, a list of all reported absentees and tardies will be sent to each teacher at the end of each day. This list will also include early check-outs. All teachers will review this list and make attendance changes in Power School for the Data Manager. Teachers are responsible for the documentation of any student who was absent and whose name does not appear on the attendance/absentee list.

The Data Manager's office will complete absence reports for each student, keep documentation of lawful/unlawful absences, and report this information to teachers, the school's social worker, the administration, and parents. **If a student fails to bring a note, the absence may be deemed unlawful.**

Teachers will provide the assistant principals with the name of any student who was absent from a class and whose name was not on the daily absentee list or the check-out list.

Both late start students and early out students should pick up a card from the front office to complete and return with parent signature ensuring that the parent is aware of the late start or early out. This card will be kept on file in the office and will permit students to arrive/leave without signing in or out in the office. Students starting their school at the beginning of second period should wait for the bell in the lobby at the auditorium. Students with early check out should leave campus immediately following their last class.

### **Early Check Outs**

(BOE Policy 4400) Students who need to leave school before the dismissal time may be checked out in the following manner:

1. Checked out by a parent, legal guardian or emergency contact in the front office (identification will be required).
2. A written note, email sent to [ansley.oconnor@onslow.k12.nc.us](mailto:ansley.oconnor@onslow.k12.nc.us) , or fax to (910) 455-4888 from a parent at the time of checkout. Phone calls will be made to verify the validity of the note, email, or fax. Notes from the parent or guardian requesting an early release from school must contain the following information:
  - a. Date and time for early check-out;
  - b. Reason the student needs to check out of school;
  - c. Telephone number where the parent can be contacted;
  - d. Doctor's name if the student is checking out for a medical appointment, AND
  - e. a Parent's signature.

Students must be in attendance at least one hour of class to receive attendance credit. Habitual early checkouts will be addressed by the administration. ("10 Parent Note Rule": The school accepts 10 written notices of absence, lateness to school, and early checkouts without additional documentation. Beyond the 10 notices, additional documentation is required to be "excused." Excessive tardiness and/or early checkouts adversely impact academic performance and will be used in the consideration for issuing or withholding course credit).

Early checkout times should be arranged to coincide with class changes as much as possible.

Seniors with early out status due to reduced course load must complete an "early out" card to have on file in the office. Seniors who are released early must be off campus.

**SWHS Tardy Policy**-All students are expected to be in class prior to the ringing of the tardy bell. The amount of time between classes is five minutes and therefore is adequate time exists to move from one class to another.

**Late Arrival to School**-Unless a student's schedule is without a 1st period due to dual enrollment, an internship, late entry, etc., all students must report to the office to check in after arriving to school and having missed any portion of a scheduled class. The student should present a written note from the parent explaining the reason for the late arrival, the time that the student should be checking in to school and a phone number where the parent may be reached.

If a student is late due to a medical or dental appointment, a doctor's note should be presented (an excused tardy). If this becomes habitual a referral will be made to the school social worker. The office will issue a printed late entry slip to be delivered to the teacher.

**Students who have accumulated 3 unexcused tardies within a grading period may be assigned in school suspension as a consequence.**

**Late Versus Truant/Skipping** After arrival, students who enter class up to 10 minutes late will be marked tardy by the teacher. Beyond 10 minutes and without a reasonable excuse, teachers will mark the student tardy and should follow-up with a referral for skipping.

## Section 4-General School Information

**Accidents:** When an accident occurs during the school day, the following procedures will be followed.

- The accident must immediately be reported to the nearest teacher/staff member.
- The accident will then be reported to administrator and school nurse.
- If medical attention is needed, the student's parents will be notified and the correct procedure will be followed.

Southwest High School assumes no responsibility for any medical fees incurred.

**Announcements:** School information relevant to the student body and/or specific groups will be made each day during the morning announcements and/or at the end of the day. All requests for the announcement period should be typed and submitted to the office by 1:00 p.m. the day prior to the day for the announcement to be made. See the school website for more details about school events. <https://www.onslow.k12.nc.us/southwesths>.

**Announcements will be made during 2<sup>nd</sup> period and the end of 4<sup>th</sup> period.**

**Appeals Procedures:** It is the policy of the Onslow County Board of Education that all students shall have the right to present for solution any problem arising within their status as students and shall be encouraged to exercise this right without fear of recrimination. It is for this purpose that a grievance procedure (Policies 1740/4010) is established. The grievance procedure may be used to address any situation occurring within the operation of normal procedures of the school which causes a student and/or a parent to believe he/she has been wronged, except in the case of long-term suspension. Students and parents are encouraged to discuss their concerns informally with the person(s) involved before invoking formal grievance procedures. The entire grievance procedure is outlined in the Student Related Board of Education Policies and School Bus Safety Regulations Handbook. Students are presented a new handbook at the beginning of each school year. Handbooks are also available at each school and may be picked up by the student and/or parent.



**Athletics:** Southwest High School is a member of the East Central 2A Conference and boasts a very successful athletic record. Students are encouraged to support the athletic program by participating as an athlete or a fan. Students wishing to participate on any athletic team or cheerleading squad at Southwest High during the fall semester must have passed three out of four courses the previous semester. Freshmen students are exempt from this rule for the first semester. For second semester eligibility, students must have passed three out of four of the previous semester courses. Seniors must take at least three classes in order to be eligible for athletics. Students will forfeit athletic eligibility when unexcused absences or suspensions or combination of the during the previous semester exceeds 10 days. No process exists to request a waiver of these type of absences.

A current physical and insurance information must be on file at school prior to tryouts for any athletic program. Students will not be allowed to practice nor participate in an athletic contest if they are not in attendance for two periods during the school day. Students who have been suspended from school may not participate in athletic games or practices during the period of suspension. All financial obligations to the school must be settled before students may participate in extra-curricular activities.

The opportunity to participate in the athletic programs at Southwest High School is a privilege. It is not a right. Athletes are held to very high academic standards and behavioral expectations both on and off campus.

In order to represent Southwest High School appropriately, the athletic department will present guidelines for success that must be reviewed and accepted by both the athlete and the parent(s) at the beginning of each athletic season. Consequences for athletes that have made inappropriate and/or unlawful choices are outlined below:

**Campus Consequences:**

ISS - An athlete serving in the ISS program will not participate in any school athletic practice or contest during their stay in the program.

OSS - An athlete serving OSS will not practice nor participate in contests during the length of the suspension.

Students charged with crimes on or off campus:

Felonies - Students found guilty of a felony charge are not eligible to participate in any athletic program at SWHS as governed by expectations set forth by the NCHSAA.

Student-athletes serve as role models on the Southwest High School campus and in the community. Athletes must understand the spirit of fair play while playing hard.

Athletes will refrain from engaging in all types of disrespectful behavior, including inappropriate language, taunting, trash talking, and unnecessary physical contact. Athletes

know the behavioral expectations of SWHS and accept the responsibility and privilege of representing SWHS and this community as a student-athlete.

**\*\*School Insurance (BOE Policy 4220)** The Onslow County School Board Policy states that students participating in athletics must have accident insurance coverage. The insurance may be school insurance or a private insurance. Those students with private insurance must fill out the proper forms and submit them to the appropriate coach or teacher. Regular school insurance covers all sports except Varsity Football.

**Bomb Threat (BOE Policy 4333) House Bill 517:**

Three types of bomb threats now represent a serious crime in North Carolina, and therefore involve serious penalties that can be administered by the school system, or local and state law enforcement agencies.

**Category of Crime:**

1. Making or communicating a false bomb threat in any form, even including computer messages, is now a Class H felony.
2. Perpetrating a bomb threat hoax by bringing a fake explosive device onto school property (buildings, buses or grounds) or into school-sponsored events or activities is now a Class H felony.
3. Encouraging or aiding a minor to bring onto school property any true explosive device is now a Class G felony.

In addition to legal consequences that accompany the above felonies, the following also apply:

1. A second conviction of either of the first two crimes within 5 years of a first conviction is a Class G felony crime.
2. Conviction of any of the three crimes will result in the loss of one's driver license or permit.
3. Possible restitution and financial liability for the costs or damage experienced by the school or school system in having to deal with the threat. Parents who are found to be negligent with regard to their children who commit either of the above crimes may be required to pay up to \$25,000.00 in costs associated with a false bomb threat or hoax, and \$50,000.00 in costs associated with damages resulting from a discharged explosive device.

**Onslow County School Board Policy 4333, Section B states:**

1. Students are prohibited from making, aiding and/or abetting in making a bomb threat or perpetrating a bomb hoax against school district property by making a false report that a device designed to cause damage or destruction by explosion, blasting or burning is located on school property. No student may knowingly or willfully cause, encourage, or aid another

student to make a bomb threat or perpetrate a bomb hoax. Any student who becomes aware that another student or other person intends to use a bomb, make a bomb threat or perpetrate a bomb hoax must notify a teacher or the principal immediately.

2. As required by law, the board shall suspend for 365 days any student who:
  - a. makes a false report that there is a bomb or bomb-like device located on school property or at a school-related or school-sponsored activity; or
  - b. conceals, places, or displays a device on school property or at a school-related or school-sponsored activity with the intent to cause others to believe the device is a bomb.

Upon the superintendent's recommendations, the board may modify the suspension. A student who violates this section will also be referred to the criminal justice and/or juvenile system

### **Bus Transportation**

*Riding a school bus is a privilege, not a right.* Students are assigned a bus number and the appropriate pick-up and delivery point on the bus route. Students must present to the office a written note from a parent or guardian by 9:00am requesting any bus change, and the request must have prior approval from the office before the change can take place. Repeated use of school bus transportation to a destination other than the student's home will not be allowed. [OCS School Bus Policy](#)

### **Cafeteria**

Child Nutrition offers healthy meals every school day. Breakfast costs \$1.25; lunch costs \$2.50. Your children may qualify for free meals or for reduced price meals. Reduced price is available at no charge for breakfast and \$.40 for lunch.

If your child was free or reduced last year, it is not an automatic approval this year. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the Child Nutrition office notified you in writing that your child is eligible for the new school year. *Use one Free and Reduced-Price School Meals Application for all students in your household.* We cannot approve an application that is not complete, so be sure to fill out all required information. Return the completed application to school or mail to the county office at:

Child Nutrition Department, P. O. Box 99, Jacksonville, NC 28541 or bring it into our office at 200 Broadhurst Rd, Jacksonville, NC 28541 or (910) 478-3480. Link for application: <https://www.schoolnutritionandfitness.com/index.php?sid=1501179229405&page=lunchapps>

Parents are responsible for all charges accrued until the date the application is approved. Online meal payments are available at [www.k12paymentcenter.com](http://www.k12paymentcenter.com) *Students approved for*

*free or reduced priced meals must choose a FULL meal. Individual items and milk selections result in a la carte pricing. A la carte items are not available for charging.*

### **Closed Campus**

A closed campus means students are not to leave the grounds of the school at any time unless they have permission of the principal or the assistant principal. Students are **NOT** permitted to go off campus for lunch.

### **Communicable Diseases and Fever**

If a child has a communicable disease, he/she must remain at home until the disease is no longer contagious. Students with head lice are not allowed to return to school until they have been treated and are free of lice and nits. The school nurse or other school official must clear them for re-entry into school. A student with a fever of 100F must be excluded from school and must be fever-free for 24 hours in order to return to school.

### **Computer Usage and Network Guidelines**

Computer technology provides the students with unique opportunities for acquiring and sharing information, knowledge, and ideas that can positively impact their learning. Southwest High School continues to implement technology to enhance instruction and encourage student use. With access to computers, computer networks and programs, and the Internet comes responsibility for proper conduct. All students and their parents must sign a computer usage agreement form before students will be permitted to use school computers. Students will be held responsible for their actions while using a personal device, computer or network workstation and activity within any of their accounts. **Administrative action will be taken against any student who violates the agreement or damages any computer or workstation at Southwest High School.**

### **Conferences**

Communication between parent and school officials is a key element in the educational process. Parents are encouraged to schedule conferences with their child's teachers any time there is a question regarding the student's progress. Please call the school office to set up an appointment. Conferences are scheduled during our teachers planning periods whenever possible.

### **Curriculum**

Southwest High School will provide the curriculum as outlined in the NC Standard Course of Study. English Language Arts (ELA) and Mathematics courses will follow the Common Core State Standards. All other courses will follow the North Carolina Essential Standards.

### **Early Graduation**

If a student goes into their 3rd year with the intention of completing graduation requirements and graduating the student and the parent will sign a contract. At any time the student is not meeting the terms and guidelines outlined in the contract, all senior privileges will be revoked and the student will not be allowed to participate in senior activities for 1 year. Students who satisfy graduation requirements will be eligible for graduation at the end of the first semester of their senior year. Students will be able to attend the regular commencement exercises at the end of the year.

**It is the responsibility of the student who graduates early to contact the school to obtain information about the prom, senior trip and graduation exercises.**

### **End of Course Testing**

At the conclusion of the semester or year, students will be tested (final exams). All final exams will be part of the student's final grade in the given class (25% of the final grade at the actual value earned). EOC exams are given for Math 1, Math 3, English 2 and Biology.

### **Enrollment Procedures**

Students must have the following paperwork to enroll:

- Certified Birth Certificate
- Immunization Record
- Social Security Card (if available)
- Proof of Residence (Current water bill, gas bill or electric bill only. The proof of residence must be in the name of the friend or relative with whom you are residing.
- A notarized statement signed by the friend or relative with whom you and you children are residing. The friend or relative's address must be provided (if applicable).
- Photo Identification of the parent or legal guardian
- School Withdrawal/Transfer Sheet (required for IN-County School transfers)
- Custody papers (if applicable)

This Documentation must be presented to the school at the time of enrollment.

### Family Educational Rights Privacy Act (FERPA)

Pursuant to FERPA, the Onslow County Board of Education publishes the Board of Education policy statement regarding student records: To all parents of students currently attending the Onslow County Schools who have reached the age of 18: FERPA is a federal law that governs the maintenance of student records. Under the law, parents of students or eligible students have both the right to inspect records kept by the school about the student and the right to correct inaccuracies in the records. Access to the records by persons other than the parents or the student is limited and generally requires prior consent by the parents of the students. The Onslow County Board of Education has adopted a written policy governing all the rights of parents and students under FERPA.

Copies of this policy may be found in the Superintendent's, principal's, and counselor's offices.

### Fees (BOE Policy 4600) –

Fees should be paid during the first 2 weeks of each semester during homeroom and the class of record for the given fee. If needed, parents may write one check payable to Southwest High School for all fees for each semester. Fees include those assessed for all classes, programs, and county required instructional fees.

Students MUST have all fees paid to obtain a parking permit, receive a driver eligibility form, and participate in athletics, prom, graduation, and other extracurricular activities.

#### **ONSLow COUNTY SCHOOLS 2022-2023 SCHOOL FEES**

HIGH SCHOOL FEES	
*Art	\$7.00
Instrumental Music	\$10.00
Vocal Music	\$5.00
Instructional Supplies	\$5.00
Locker	\$2.00
Parking	\$25.00
Science Lab	\$5.00
Jr. ROTC	\$20.00
**Technology	\$25.00
Drivers Education	Up to \$65.00

MIDDLE SCHOOL FEES	SEMESTER	YEARLONG
*Art	\$3.50	\$7.00
Instrumental Music	\$5.00	\$10.00
Vocal Music	\$2.50	\$5.00
Instructional Supplies		\$5.00
Locker		\$2.00
**Technology		\$25.00

ELEMENTARY SCHOOL FEES	
*Art	\$1.00
Instructional Supplies	\$5.00
**Technology	\$25.00

\*Principals are to supplement this fee at .50 per student. Total allotment for elementary art is \$1.50 per student.

\*\*This assessment will help assist the district with costs associated with supporting the devices, as well as any accidental damages. Hardship waivers will be available for families requiring assistance with this nominal charge.

*Fees can be paid online at <http://onslow.schoolcashonline.com/>*

Fee Waiver Policy (BOE Policy 4600) Students whose families meet eligibility criteria to receive free lunch under rules and regulations established by the United States Department of Agriculture are entitled to make application for a waiver of required fees. The principal is authorized by Board of Education Policy to investigate claims for fee waivers and to determine the amount of fees waived. Fee waivers must be applied for in writing by the 20th day of enrollment. Field Trips and School Activities (BOE Policy 3320/3620)

### **Field Trips and School Activities**

All school rules and expectations apply when students participate in field trips and school-sponsored activities. All SWHS staff members are to correct student behavior whenever and wherever necessary. Problems that are observed outside the classroom by teachers will be immediately referred to the administration. These situations will be resolved in accordance with policy outlined in this handbook. Students who have excessive absences, owe fees or have excessive discipline issues may not be permitted to attend field trips. This includes senior activities such as senior trip, senior lunch, etc.

### **Flower & Balloon Delivery**

Staff will not accept flowers or balloons delivered from vendors, parents, friends, etc. **No flower or balloon** delivery during the school day. These items are also prohibited from school transportation. The office will not deliver or accept any balloons or flowers. **OCS Student Code of Conduct Handbook Page 78**

### **Food Delivery**

Planning and packing ahead of time the night before is one way to prevent forgetting important items. We do not make deliveries of food items to students during their class time. We will make sure students get lunch items if forgotten. Please refrain from bringing outside food from vendors to students during school hours. **OCS Board Policy 6230**

### **Food Services (BOE Policy 6200)**

Applications for free/reduced lunch can be submitted online at [www.lunchapplication.com](http://www.lunchapplication.com). Child Nutrition offers healthy meals every school day.

### **Guidance Services**

The Guidance Department provides invaluable services for students. These services include advice and information concerning:

- Course planning to facilitate attainment of immediate and long-range career goals, as well as graduation requirements.
- Personal counseling to develop and maintain emotional maturity.
- Entrance requirements for the programs offered by technical schools, colleges, and universities.

- College entrance examinations including the PSAT, SAT, ACT, and achievement tests.
- Scholarships and financial aid for higher education.
- The issuance of transcripts.
- Applications for special/summer academic programs.

Students are encouraged to meet with their assigned counselor as necessary. Students may stop by the guidance office and schedule an appointment with the guidance assistant.

### Homeroom

Each student is assigned to a homeroom teacher who will be responsible for advising, monitoring academic progress and providing a time for general school “housekeeping” (i.e. the completion of surveys, the selection of representatives, information sharing about graduation and scholarships, graduation practice for 12th grade homerooms, participation counts for Spirit Week, etc.). All students are required to attend their assigned homeroom. Tardy and attendance guidelines apply to include the issuance of consequences in a manner consistent with any class. Homeroom will generally be held once per week with additional meeting times during certain weeks heavy with planning and school culture activities.

### Incomplete Coursework

A student may be assigned an *Incomplete* for a course only if there are extenuating circumstances such as extended illness that prevented the student from completing the required coursework. An *Incomplete* is not assigned to a course for which a student was in school on a regular basis and simply did not complete the required work. The *Incomplete* must be removed within two weeks of the end of the grading period in question or the *Incomplete* converts into an “F”.

### Investigations

The principal or his/her designee has the authority and responsibility to investigate student reports and allegations of wrongdoing by other students.

School level investigations:

- are timely (same day or next school day when possible);
- are not exhaustive, but rather should establish a general understanding of the allegation/incident (if criminal charges are pressed, an exhaustive investigation may be conducted by another agency);
- may include the taking of witness statements (summations of statements may be shared, but direct statements should not be shared with other parties);
- should offer the student(s) involved an opportunity to be heard on the matter;



- should be conducted by school officials (if a criminal investigation begins, appropriate BOE policies should be followed – BOE 4335);
- should provide minimal interruption to learning;
- should be protective of students rights and mindful of continuing or exacerbating other issues.

### Lockers

Students will be allowed to rent lockers for a fee of \$2.00 per school year. The instructional supply fee of \$5.00 must be paid before a locker may be rented. Lockers are school property and remain at all times under the control of the school. **School authorities, for any reason consistent with board policies or school rules, may conduct locker inspections.**

### Media Center Usage

Media Center Hours: 7:00 AM to 3:00 PM

Occasional changes in hours will be posted on the doors. Arrangements with the media specialist may be made for extended time.

The school's media center should be a part of the total instructional program with a primary function to assist students with research. Students are encouraged to use the media center on a regular basis. Students are required to sign in at the circulation desk immediately upon entering the media center and to leave their passes at the circulation desk. Students must remain in the media center during the entire period unless the pass specifies that they may return to class.

Media Center Expectations:

- The school library is a quiet place for students to read, study and research. Limited quiet, businesslike conversation is acceptable.
- Class library time must be signed up for at least one day in advance, and the group of students must be seated together in assigned class groups. Classes are accepted in the library when accompanied by their teachers and supervised by their teachers. Teachers are responsible for the discipline of their students.
- No more than five students per class may come to the library with a pass from the classroom teacher. Students may come to the library (with the proper pass) to complete work that requires the use of the library's facilities.
- Eating and drinking are not permitted in the media center.

Students who violate the above regulations will be asked to return to class and will receive a disciplinary action from the media specialist and classroom teacher.

### Medication

In accordance with OCS Policy 6125, school employees of this district will administer medicines or medication prescribed by a doctor upon the written request of the parent. The office will dispense the medication as prescribed by the physician and in compliance with the Emergency Plan developed with the school nurse. **Students are NOT permitted to carry any type of drug/medication or controlled substance in their possession at any time (Board of Education policy).** Students that need to take a medication must have a pass issued by the office granting permission to leave class at the time indicated on the medication label.

### Restricted and Non-Restricted Areas

Students must report to the building immediately upon their arrival to school and should not go to the parking lot or school ground areas before the end of the day without permission and a written pass from the office. Once a student arrives on campus, he/she is not permitted to leave.

Students will be allowed to arrive to school at 6:50 a.m. Upon entering the building, students should get breakfast if needed and report directly to their assigned 1<sup>st</sup> period class.

### Returned Check Fee

#### *Check Exchange System*

All returned checks are handled by CES not the school. Fees are collected through the company and other applicable fees will apply according to CES guidelines.

### School Insurance

The Onslow County School Board Policy states that students participating in athletics must have accident insurance coverage (Policy 4220). The insurance may be school insurance or a private insurance. Those students with private insurance must fill out the proper forms and submit them to the appropriate coach or teacher. Regular school insurance covers all sports except Varsity Football.

### School Safety

Specific procedures are in place to ensure the safety of all students, staff, and campus visitors in the event of a school crisis. To fully understand these procedures, mandatory drills will be scheduled monthly. All students should take all drills seriously. During a drill, students should follow all staff directives moving to assigned “safe” areas inside or outside the school buildings. Students are to remain with their class during drills and conduct themselves in an orderly manner waiting quietly for additional instructions. Talking, running, pushing, or playing is not permitted during a drill. When the drill is over, students are to return to their class quietly.

### School-Safety Violation

Riding bicycles, skates, and skateboards on campus during school hours is prohibited. Consequences may include In-School or Out-of-School Suspension and confiscation of such items. SWHS is not responsible for any stolen or damaged bicycles, skates, or skateboards.

### School Resource Officer (SRO)

The school's Resource Officer is an Onslow County Sheriff's Deputy who has been assigned by the Sheriff's Office to be a full-time staff member of Southwest High School. The SRO assists the faculty, staff, administration, and students in maintaining a safe and orderly environment conducive to learning for all students. The role of the SRO is to enforce state laws, uphold county and school rules, and act as a resource for the school in creating a safe environment. Students are encouraged to interact with the resource officer in helping to maintain a safe learning environment. Our school resource officer's office is located in the U-Hall.

### Student Parking on Campus

Parking on the Southwest High School campus is a student privilege, and certain conditions are attached to that privilege. Students who fail to uphold those conditions will be subject to loss of parking privileges.

- Parking application link is on the school website. Parking permits may be obtained in the office once the application is approved and the \$25 fee is paid. Students with owed fees will not be issued a parking space until the owed fees have been cleared.
- Students will be charged a fee of **\$25.00** to receive a parking permit that must always be visible on the rear window.
- All student vehicles must be parked in the student parking lots (to the left and right of the buildings) with their parking decal displayed on the rear mirror. Students are NOT permitted to park in front of or behind the school during school hours.
- Registered vehicles must be parked in their assigned space.
- **Illegal parking will result in loss of parking privileges, and vehicles may be towed from school at the owner's expense.**
- Vehicles parked on the school grounds may be searched by school officials.
- Parking permits are not transferable.
- Students should not drive across parking rows or drive on the grass.
- The speed limit on campus at all times is not to exceed 10 miles per hour.
- Students are not permitted to pass another vehicle in the parking lot or while entering or leaving the campus.
- Students are not permitted to rev engines/race motors and display any flags on vehicles with the exception of the American flag.

Violations of the above regulations will result in revocation of driving/parking privileges on campus. All vehicles parked on campus must have a current vehicle registration and current state inspection.

### Title IX

Onslow County Schools does not discriminate on the basis of race, color, national origin, sex or disability in its programs or activities. The Human Resources Department at the Onslow County Technical Support Center will receive Title IX inquiries. Letters or phone calls may be made to the Onslow County Schools, 200 Broadhurst Road, Jacksonville, NC 28540 (910-455-2211)

### Vending Machines

Students have the privilege of using the vending machines in the commons area before and after school. Students may not receive a hall pass to visit the vending machine area. All food items must be consumed in the student commons area, cafeteria hallway, the breezeway beside the cafeteria, or in the senior area. Students may not eat in any other areas of the school. Students carrying food items in undesignated areas of the school buildings will be told to dispose of these items and disciplinary actions may be taken. Bottled water may be taken into other parts of the building. **Students are not permitted in the teachers' lounge during, before, or after school hours, to include workdays.**

### Visitors

All visitors must report to the main office when they arrive on campus to sign in and receive a Visitor's Pass. Visitors should sign-out as they leave the school's campus. Visitor passes must be worn at all times while on campus. Anyone sighted on campus without a visitor's pass will be considered to be trespassing and the proper authorities will be summoned. *Parents and guardians are welcome to visit; however, visitors are not allowed to interrupt the instructional day for students or staff.* Appointments for conferences with teachers must be arranged through the main office or with the teacher. **Classroom visits/observations will be scheduled by the office.** Students from other schools and former students are not permitted to visit the campus unless prior written approval has been granted by the administration.

### Visitor Parking

Visitor parking is in front of the main entrance to the school.

### Weather Watch

When inclement weather occurs, local radio and television stations will announce school closings or delays. School delays are also announced on the Onslow County Schools "Information Line" at (910) 989-2211 and on the website [www.onslow.k12.nc.us](http://www.onslow.k12.nc.us). If no announcement is made, school will start at the regular time.

## Section 5

### Expectations and Guidelines for Student Behavior

All students at SWHS have a right to learn in a safe and orderly environment. All teachers at SWHS have the right to teach without the disruptions caused by students making inappropriate choices. To strengthen the educational program at SWHS, it is expected that students always practice self-discipline and remember that they are always expected to follow the directives given by any SWHS faculty, staff, or administrative person unless the directive imposes immediate danger to the student. Disturbances or distractions that interfere with the teaching-learning process will not be tolerated. Based on this philosophy, the expectations below are required for educational success.

- Students will respect themselves, others, and school property.
- Students will come to school prepared and ready to learn.
- Students will take responsibility for their learning and actions.
- Students will follow all specific classroom rules and procedures as well as those rules and procedures in the school and county handbooks.

All teachers will establish, communicate, and post classroom rules and consequences so students and parents understand the expectations for that class. Those expectations will be shared orally to students and in writing for parents during the first week of each semester. Teachers will handle disciplinary matters with students and their parent(s) unless the offense is serious enough to warrant an immediate referral to the office. If a student is referred to the office, the administration will be responsible for the disciplinary action and will communicate decisions made to the student, his/her parent, and the referring teacher(s).

The General Statutes of the State of North Carolina state that the principal shall have the authority to exercise discipline over the pupils of the school. In accordance with those statutes, the principal shall exercise that authority and take necessary action to insure a safe and orderly school. Any student found in violation of student behavior guidelines (at school, on a school bus traveling to or from school or to or from any school function or activity) is subject to assignment to after-school detention, in-school suspension, or suspension from school on a short-term (10 days or less), long-term (remainder of the semester/year), or permanent basis. Action will be taken in accordance with the policies described below. The school administration will involve law enforcement officials when necessary and report such incidents to the superintendent. The school administration will notify parents of disciplinary actions.

**Please be advised that neither this handbook nor the Onslow County Discipline Handbook is all-inclusive. Incidents cited will be dealt with according to federal, state, and local policies and laws.**

## **Possible Consequences for Violation of Expectations and Guidelines for Student Success**

**Out-of-School Suspension**-Out-of-school suspension is used as a last recourse for violations of law, Board of Education policy, repeat offenders, or when the student's behavior is disruptive to the education and safety of other students. A student will be recommended for long-term suspension from Southwest High School when the student has repeatedly violated the rules and policies of the school. Parents of suspended students will be notified by phone if possible, and also by letter. Suspended students may not participate in any extra-curricular activities, be on school grounds, or attend any school functions at or away from Southwest High School during the suspension. School suspension may be appealed by following the grievance procedure. Upon return students will attend minimum 2 days in the ALP as transition to the classroom.

**In-School –Suspension** -Parents will be notified of each ISS assignment by phone and /or letter. Parent conferences will be scheduled as needed and for repeat offenses. Students are responsible for following all ISS rules and completing all assignments while in the ISS room. Students who do not comply with ISS rules will be sent home.

**Alternative Placement**-Alternative Placement means that a student will be placed in an alternative environment for the assigned period. Some examples of alternative placement could include the School Treatment Program (STP) or Onslow County Learning Center (OCLC). The duration of the alternate placement will depend upon the nature of the misbehavior involved.

**Referral to Law Enforcement** is assigned any time that a student's misbehavior is also in violation of North Carolina State Law. Administration will refer the incident to the SRO for investigation and he/she will decide if the violation warrants arrest and/or charges. School administration does not make decisions regarding charges and/or arrest.

Parents/Guardians will be notified by the teacher/administration by phone or in writing about any consequences that their child receives by the end of the school day that the violation occurs. These consequences are not necessarily assigned in the order described above but will instead depend upon the seriousness of the violation as well as each individual student's previous involvement in violations of the Expectations and Guidelines of Student Success.

**Aggressive Behavior/Fighting**- School officials have the authority to take disciplinary action for aggressive or threatening situations in all of the following circumstances:

- while in any school building or on any school premises before, during or after school hours;
- while on any bus or other vehicle as part of any school activity;
- while waiting at a bus stop before or after school hours;
- during any school function, extracurricular activity or other activity or event;
- when subject to the authority of school personnel; and

- any time or place when student's behavior had a direct and immediate effect on maintaining order and discipline.

A student acting in an aggressive manner will have a suspension applied based on the seriousness/intensity of the encounter, the potential for continued issues, and past practice (consistency in application of school-wide discipline). For school disciplinary action, the cause/ initiation of the incident does not impact the consequence. Student conduct policy requires that a student not engage in physical encounters with others. If a student is challenged physically by another student, he or she is to only do what is necessary to get away from the situation and find an adult (defensive actions only for the purpose of getting to an adult). If a student selects to engage, suspension will be imposed. In accordance with BOE Policy 4331, "A student who is attacked may use reasonable force in self-defense but only to the extent to free himself/herself from the attack and notify proper school authorities." A student who acts outside of self-defensive actions and becomes offensive, otherwise engaged in the event, and/or does not seek to leave, will be disciplined even though he/she may not have provoked the incident.

#### **Assault or Violence Directed Toward Any School Employee**

No student shall assault, cause bodily harm to or threaten any school employee. Assault is interpreted as threatening language, signs, or gestures. This rule applies during all school-sponsored activities before, during, or after regular school hours, on campus or away, and in route to or from school on a school bus. In addition to a violation of student behavior guidelines, such acts of violence or intent to cause bodily harm are in violation of state criminal laws. (G.S. 14-33) *Violation of this rule will result in arrest and suspension from school for 10 days with recommendation for long-term suspension or expulsion.*

#### **Assault on Another Student**

No student shall assault, cause, or attempt to cause bodily harm, verbally or physically threaten, fight, or intimidate another student. Students participating in verbal assault resulting in a physical altercation will be charged with violating this rule. *Any student who engages in a fight, is determined to have provoked a fight, or does not take reasonable steps to prevent a fight will be suspended from school up to ten days depending on the seriousness of the fight. The sheriff's department may be notified, and charges may be filed.*

#### **Bullying/Harassment**

PROHIBITION AGAINST DISCRIMINATION, BULLYING AND HARASSMENT Policy Code: 1710/4021/7230

*The board believes that all employees and students should be free of unlawful discrimination, bullying, and harassment, as a part of a safe, orderly and inviting working and learning environment. The board commits itself to nondiscrimination in all its educational and employment activities. The board expressly prohibits unlawful discrimination, bullying, or*

*harassment, including on the basis of race, color, national origin, sex, pregnancy, religion, age or disability. The board also prohibits retaliation against an employee or student who has exercised any rights made available through state or federal law. Any violation of this policy is considered a serious violation and appropriate action will be taken in response to a violation.*

#### **A. PROHIBITED BEHAVIORS AND CONSEQUENCES**

##### **Discrimination, Harassment and Bullying**

Students, school system employees, volunteers and visitors are expected to behave in a civil and respectful manner. The board expressly prohibits unlawful discrimination, harassment, and bullying.

Students are expected to comply with the behavior standards established by board policy and the student code of conduct. Employees are expected to comply with board policy and school system regulations. Volunteers and visitors on school property are also expected to comply with board policy and established school rules and procedures.

Any violation of this policy is serious, and school officials shall promptly take appropriate action. Students will be disciplined in accordance with the school's student behavior management plan (see policy 4302, School Plan for Management of Student Behavior). Based on the nature and severity of the offense and the circumstances surrounding the incident, the student will be subject to appropriate consequences and remedial actions ranging from positive behavioral interventions up to, and including, expulsion.

#### **B. APPLICATION OF POLICY**

All persons, agencies, vendors, contractors and other persons and organizations doing business with or performing services for the school district must comply with all applicable federal and state laws and regulations regarding nondiscrimination, bullying, and harassment. Visitors also are expected to comply with applicable laws, including the prohibition against these behaviors.

This policy applies to behavior that takes place:

- in any school building or on any school premises before, during or after school hours;
- on any bus or other vehicle as part of any school activity;
- at any bus stop;
- during any school-sponsored activity or extracurricular activity;
- at any time or place when the individual is subject to the authority of school personnel; and
- at any time or place when the behavior has a direct and immediate effect on maintaining order and discipline in the schools.



### **C. DEFINITIONS**

For purposes of this policy, the following definitions apply:

Discrimination means any act or failure to act that unreasonably and unfavorably differentiates treatment of others based solely on their membership in a socially distinct group or category, such as race, ethnicity, sex, pregnancy, religion, age or disability. Discrimination may be intentional or unintentional.

#### **Harassment and Bullying**

Harassment or bullying behavior is any pattern of gestures or written, electronic or verbal communications, or any physical act or any threatening communication that:

1. places a student or school employee in actual and reasonable fear of harm to his or her person or damage to his or her property; or
2. creates or is certain to create a hostile environment by substantially interfering with or impairing a student's educational performance, opportunities, or benefits.

Harassment and bullying include, but are not limited to, behavior described above that is reasonably perceived as being motivated by any actual or perceived differentiating characteristic or motivated by an individual's association with a person who has or is perceived to have a differentiating characteristic, such as race, color, religion, ancestry, national origin, gender, socioeconomic status, academic status, gender identity, physical appearance, sexual orientation, or mental, physical, developmental or sensory disability. Legitimate age appropriate pedagogical techniques are not considered harassment or bullying.

The complete policy can be found on the Onslow County Schools website:

[Microsoft Word - 1710-4021-7230 \(onslow.k12.nc.us\)](https://www.onslow.k12.nc.us)

#### **Bus Expectations**

Riding a bus is a privilege not a right. Students will follow the rules and regulations provided by school officials while riding a school bus. The bus driver, subject to the direction of the principal or her designee, shall have complete authority over and responsibility for the operation of the school bus and maintaining good order and conduct upon the bus. Student misbehavior on the school bus will result in disciplinary action from the school's administration. *Violation of the rules and regulations for conduct on a public-school bus will result in temporary or permanent suspension of the privilege to ride a school bus.*

### **Cellular Telephones/ Electronic Devices**

(cameras, IPODs, MP3 players, gaming systems, computers, etc.)

In order to protect instructional time, **SWHS has adopted a restrictive cell phone policy in the classroom setting.** The effort is not about limiting the use of technology but rather focusing time and attention on instructional tasks. Unfortunately, some students have a difficult time separating themselves from their personal devices. Students must be mindfully present in the classroom. Cell phones should not be seen, used, or heard in the classroom.

In order to remove teachers from having to negotiate through cell phone challenges while trying to teach, they will not confiscate the phone but instead will submit an office referral following an ignored warning. When available, an administrator or designee will conference with the student and confiscate the device for the remainder of the day (1<sup>st</sup> offense).

The effort with this updated policy is to positively impact the classroom. Cell phones can be used in common areas, during lunch and transition time. Students may use one earphone/ear bud but the other must be out so that the student can hear announcements or directions being given. Calls should not be made in the hall. Volume should not be loud enough that it can be heard in the hallways

### **Students are expected to put away phones and headphones during lecture/instruction.**

Please note the responsibility of all electronic devices and other personal belongings is that of the student. Teachers may allow the use of electronic devices for certain instructional tasks.

Southwest High School will not be responsible for lost or stolen items. Each teacher is expected to have clear, concise, and consistent electronics procedures and classroom consequences. Teachers may modify their procedures as needed, notifying students of such changes. *Violations will result in disciplinary action that may include detention, in school suspension, or out-of-school suspension.*

### **Cheating, Plagiarizing, Forgery and Violation of Copyright Laws**

(BOE Policy 4310) Students will do their own work and will not obtain information through deceptive means nor will one student assist another in obtaining information through deceptive means. Students will not forge the signature of faculty, staff, parents, guardians, or any person serving in an official capacity. Plagiarism will be considered cheating. Forgery or falsifying documents for the purpose of deceiving personnel is a school violation. Copyright laws must be followed.

### Conduct /Public Display of Affection

Students are expected to act as responsible, mature, young adults and use self-discipline throughout the day in all areas while on the school's campus. Kissing, hugging, shouting, running, and excessive noise is not acceptable conduct. *A violation will result in office detention with the number of days to be assigned by an administrator and parental contact will be made.*

### Disorderly Conduct

No student shall engage in disorderly conduct on a school bus, on the school grounds, or at any school function at or away from school. Disorderly conduct includes, but is not limited to, profanity, arguing, shouting, verbal altercations causing a disturbance, or encouraging others to fight. Disorderly conduct also includes violent conduct that creates the threat of imminent fighting or other violence. Making or using an utterance, gesture, display, or abusive language which is intended to (or likely to) provoke violent retaliation and thereby cause a breach of the peace and order of the school is also considered disorderly conduct. Blocking the free entry or use of school facilities is also a violation. This includes being around and/or encouraging others to fight or argue. If a fight starts, students should leave the area. Students are expected to maturely work out their problems with each other or get the help of a guidance counselor or administrator. *Violation will result in disciplinary action based on the extent of the student's misconduct and prior discipline referrals. Disciplinary action may include office detention, in-school suspension, out-of-school suspension and/or arrest.*

### Disrespectful Behavior to Faculty and Staff Members

No student shall behave in a manner that is considered to be disrespectful to a staff member. Such behavior includes, but is not limited to, talking back to a faculty or staff member, use of profane or vulgar language to or in the presence of staff members, or disrespectful gestures, language or body gestures directed toward faculty **or staff members**. Students who use vulgar or profane language towards any adult will be given a **minimum of 3 days OSS**. *Other offenses: Disciplinary action based on the extent of the student's misbehavior and prior discipline referrals. Disciplinary actions may include in-school suspension or suspension from school for up to 10 days.*

### Disrespectful Behavior to Other Students

No student shall behave in a manner that is considered to be disrespectful to fellow students. Such behavior includes, but is not limited to, use of profane or vulgar language to or in the presence of fellow students, disrespectful gestures or body gestures directed toward other students, ridicule or any other act which damages another student's reputation. *A violation will result in disciplinary action based on the extent of the student's misbehavior and prior discipline referrals. Disciplinary action may include office detention, in-school suspension, or suspension from school for up to 10 days.*

### **Disruption/Violation of Classroom Rules**

No student shall behave in a manner that prevents the teacher from teaching and students from learning. Students will adhere to classroom rules as established by the teacher. *Students referred to the office will receive appropriate disciplinary action based on the extent of the disruption and previous disciplinary problems. Disciplinary action may include office detention, in-school suspension, or out-of-school suspension.*

### **Drugs or Alcohol: Possession, Sale, Use or Under the Influence**

No student shall possess, use or consume prior to nor while attending school or any school functions, transmit or be under the influence of alcohol, narcotic drugs, hallucinogenic substances or any other substance defined as a controlled substance (pursuant to Chapter 90 of the North Carolina General Statutes) while in any school building or on any school premises, at any school function or event before, during, or after school hours or during any period of time when the student is subject to the authority of school personnel unless the substance is prescribed by and taken in accordance with the prescription of a physician. *Violation of this rule will result in a minimum of 5 days out-of-school suspension and arrest for an alcohol-related offense and a minimum of 10 days out-of-school suspension and arrest for a drug-related offense.*

### **Forgery**

Students will not forge the signature of faculty, staff, parents, or guardians. Forgery or falsifying documents for the purpose of deceiving personnel is a school violation. *First offense will result in a parent conference and two days of in-school suspension; second offense will result in out-of-school suspension and a parent conference.*

### **Gambling**

Students will not gamble while on school premises or the school bus. **Playing cards are not permitted on school grounds and will be confiscated.** ISS may be assigned.

### **Hazing or Extortion**

No student shall be involved in forcing or threatening another student in order to obtain money or other valuables or to participate in humiliating acts. No student shall bully other students for any reason. *Violation will result in a minimum of 3 days out-of-school suspension and/or arrest.*

### **Integrity and Civility Policy Code: 4310**

All students are expected to demonstrate integrity, civility, responsibility, and self control. This expectation is directly related to the board's educational objectives for students to learn to be responsible for and accept the consequences of their behavior and for students to respect cultural diversity and ideological differences. Integrity, civility, responsibility, and self-control also are critical for establishing and maintaining a safe, orderly and inviting environment.

## PROHIBITED BEHAVIOR

In addition to any standards or rules established by the schools, the following behaviors are specifically prohibited as violating the standards of integrity and civility:

- **cheating**, including the actual giving or receiving of any unauthorized assistance or the actual giving or receiving of an unfair advantage on any form of academic work;
- **plagiarizing**, including the copying of the language, structure, idea and/or thought of another and representing it as one's own original work;
- **violating copyright laws**, including unauthorized reproduction, duplication and/or use of printed or electronic work, Computer software, or other copyrighted material;
- **cursing or using vulgar**, abusive or demeaning language towards another person; playing abusive or dangerous tricks or otherwise subjecting student(s) or personnel to personal indignity; and
- **falsification**, which includes the verbal or written statement of any untruth.

## CONSEQUENCES

Consequences for engaging in prohibited behavior will be provided in accordance with the school's student behavior management plan (see board policy 4302, School Plan for Management of Student Behavior). For repeated or serious violations of this policy, the principal may suspend a student from school for up to ten days. *Cheating will result in 3 days ISS. Students will be offered another academic opportunity arranged by the teacher before or after school.*

### Insubordination/Failure to Comply

All students will follow the instructions or directions of any teacher, teacher assistant, assistant principal, guidance counselor, principal, student teacher, substitute teacher, secretary or custodian. Students must also correctly identify themselves when asked to do so by any of the personnel listed above. If a student questions a directive of a teacher, it must be in private. Students may not leave class without permission. Students may see guidance counselors or school officials after class concerning directives given by teachers. *The refusal to follow reasonable directives of teachers or other school personnel will be considered disobedient behavior and may result in immediate suspension. Any student who refuses to state their full name or provides a false name to a school employee when asked may be suspended.*

### **Lunch Violation**

Lunch period give students a great opportunity to practice self-discipline. Behavior such as breaking in line, running to or in the cafeteria, playing with and/or throwing food, leaving trash behind, and excessive noise is considered unacceptable. *Violation of these rules may result in ISS with the number of days to be assigned by an administrator or indefinite placement in the ALP room.*

### **Tardiness**

All students are expected to be in class, prepared for the lesson to begin immediately after the bell rings. The amount of time between classes is four minutes; therefore, adequate time exists to move from one class to another.

Students arriving to school late should report to the office (after 7:15 a.m.). The student should present a written note from the parent explaining the reason for the late arrival, the time that the student should be checking in to school, and a phone number that the parent may be reached. If a student is late due to a medical or dental appointment, a doctor's note should be presented.

### **Theft and Damage to Private or Public Property**

Students shall not damage or steal or be in possession of any stolen private or public property while under the authority of school personnel or during the school day, on school-sponsored events or trips, or while riding the school or activity bus. Students should take care to protect their possessions while on school property. Unnecessary items should not be brought to school. To help prevent stealing, label or tag your clothing and belongings, do not share lockers or give your combination to another student, and do not leave valuables in the gym locker rooms. *Possession of property (books, clothing, equipment, etc) that is not a student's personal property is viewed as stealing and may result in out-of-school suspension for up to ten days and arrest. Restitution for the damaged or stolen property will be made before the student will be allowed to participate in extra-curricular activities or graduation exercises.*

### **Tobacco Products: Possession and/or Use (Onslow County Policy Code: 4320)**

Students are prohibited from using or possessing any tobacco product (1) in any school building, school vehicle, or on the school grounds at any time; (2) at any school-related activity, including athletic events; or (3) at any time when the student is subject to the supervision of school personnel, including school trips. The term "tobacco products" includes cigarettes, cigars, blunts, bidis, pipes, chewing tobacco, snuff, smokeless tobacco, electronic cigarettes, and any other items containing or reasonably resembling tobacco or tobacco products. This includes possession of lighters and/or matches.

#### **Truancy: Skipping class, Skipping School, Leaving Class or Campus**

Once a student arrives on campus, he/she should not leave the school grounds during the regular school day without permission from school authorities. Students shall attend all classes assigned and shall remain in the classroom unless a written pass is given which grants permission to be out of the class. **Students who are found in unauthorized areas will be considered as skipping.**

#### **Weapons, Bomb, Biological or Chemical Threats, Explosives, and Threats to Safety**

The Onslow Board of Education clearly states in Policy 4333 that the presence of weapons, bomb, biological, or chemical threats or actions that constitute a clear threat to the safety of students and employees will not be tolerated. Any student violating this policy will be removed from the classroom or school environment for as long as necessary to ensure a safe and orderly environment for learning. Specifically, students shall not possess, handle, transmit, manufacture, or use any explosive device or weapon such as a firearm, knife or any other device perceived to be a weapon. Weapons will be confiscated and turned over to the sheriff's department. *Violation of this policy will result in up to 10 days out-of-school suspension and arrest. Possession of a firearm will result in long-term suspension (minimum 365 days) from school.*

## Section 6

### Expectations for Student Dress

Dress must follow the health and safety codes of the State of North Carolina and the Onslow County Board of Education Dress Code Policy 4303. The student dress code below applies to all students at **ALL** school functions. The basic responsibility for the appearance of the students at Southwest High School rests with the parents and students themselves. Parents have the obligation, and within certain prescribed bounds, the right to determine the dress for their child. A student's appearance must not disrupt the teaching-learning process.

**The following attire is considered unacceptable and is prohibited for SWHS students.**

- Sunglasses and bandannas should not be worn in the building.
- **Headgear, to include hats, caps, and hoods must allow the face to be visible and not interfere with the line of sight to any student or staff. Hoodies must allow the student face and ears to be visible to staff. Headgear must also not cause any classroom disruptions.**
- Clothing must be suitable for all scheduled classroom activities.
- Clothing, which is obscene, sexually suggestive, revealing, advertises tobacco products, alcoholic beverages, drugs, or other illegal items, contains inappropriate language, or makes sexual references.
- Clothing which is representative of gang affiliation. This includes rags or handkerchiefs hanging from a pocket, scarves tied around legs/arms/necks, one pant leg up, baseball caps tilted one way, gang lettering/language, gang symbols, bandana printed clothing and/or colors that are associated with a gang. Regardless of gender.
- Any symbols, styles, flags, or attire frequently associated with intimidation, bullying, violence and/or violent groups.
- Offensive, obscene, or vulgar writing or pictures on any item being worn or any item being carried by the student. This includes book bags.
- All sleeveless shirts must cover shoulder.
- Shirts, t-shirts, and blouses that do not overlap at the top of the shorts, pants, and/or skirt when the student is standing.
- Undergarments being worn as outer garments.
- Bedroom shoes/house slippers. (Doctor's note required if student must wear a bedroom shoe or house slipper.)
- Pajamas.
- Clothing unbuttoned or cut to reveal the chest, the midriff, or a part of the body.
- "See-through" clothing.
- Shorts, dresses, or skirts whose length does not fall in seam to the *mid-thigh* when the student is standing (front and back).
- Sagging



- Shorts, dresses, or skirts with a slit or slits whose length does not fall in seam to *mid-thigh* when the student is standing (front and back).
- Pants that have holes above the *mid-thigh*.
- Biking shorts, leggings, jeggings, yoga pants or other tight-fitting clothing unless the student's shirt/top falls at the *mid-thigh* when the student is standing.
- Any adornment such as chains, bracelets, spikes, that reasonably could be perceived as, or used as a weapon.

Students who require a change of clothing will be sent to the front office while the parent is contacted, and appropriate clothing is brought to school. Student will remain in ISS until appropriate clothing is brought to the school. Students referred to the office for dress violations may be subject to disciplinary actions. Final decisions regarding whether a student's dress is appropriate or inappropriate rest with the administration.

## Section 7-SWHS Behavioral Management Procedures 2022-2023

\*\*Please be advised, that depending upon the nature, severity, and/or persistence of the student's infraction, administration reserves the right to modify the recommended tiered consequence up to 10 days of Out of School Suspension, Law Enforcement Referral, Alternative Learning Placement, recommendation to Alternative School Placement, and other consequences at his/her discretion.

Students who refuse to attend his/her assigned ISS and choose to leave campus or get checked out, will complete his/her assigned ISS the next day the student is present.

### OCS Board Policy 4300 Section B

“Each principal shall have the authority and be charged with the responsibility to take whatever reasonable and legal action necessary to establish and maintain appropriate student behavior in accordance with board policy”.

Infraction	Definition	1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>	OCS Board Policy
<i>Aggressive Behavior</i>	Any behavior intended to harm social relations of an individual or a group; 2nd this can be verbal and/or physical.	3 Days ISS	5 Days ISS	10 Days ALP-10 Days OSS	<a href="#">4331</a>
<i>Alcohol Possession/Usage/Under Influence/Transmitting</i>	Having possession of alcohol on your person, or anything in your possession to include lockers, book bags, vehicles	Up to 10 Days OSS Reported to Law Enforcement Alternative School Referral			<a href="#">4325</a>
<i>Assault Resulting in Serious Injury or not resulting in serious injury</i>	Physically injuring, attempting to injure or intentionally behaving in such a way as could reasonably cause injury to any other	Up to 10 Days OSS Reported to Law Enforcement Alternative School Referral			<a href="#">4331/4335</a>

	person to include engaging in a fight, hitting, shoving, blocking passages, throwing objects, instigation, making comments intended to cause others to fight or resulting in a fight or to cause physical harm, and/or does not take reasonable steps to prevent a fight.				
<i>Being in an unauthorized area</i>	Students who are in a location that was not authorized by faculty, staff, or administration.	1 Day ISS	2 Days ISS	3Days ISS or Administrative Discretion	School-wide Policy
<i>Bomb Threat</i>	Making, aiding and/or abetting in making a bomb threat or perpetrating a bomb hoax against school district property by making a false report that a device designed to cause damage or destruction by explosion, blasting or burning located on school property	365 Days OSS Law Enforcement Referral			<a href="#">4333</a>
<i>Bullying</i>	Playing abusive or dangerous tricks or otherwise subjecting student or personnel to personal dignity; or creating a hostile environment through pervasive	Minimum of 5 days ISS up to 10 days of OSS  *Administrative Discretion			<a href="#">1710-4021-7230</a>

	or persistent misbehavior.				
<i>Bus Misbehavior</i>	Any behavior that is deemed inappropriate bus behavior according to OCS Policy 4315 and 4316 *Riding school transportation is a privilege.	Driver Warning	Parent Call	Bus Suspension for 1 week up to removal from the bus.	<a href="#">4315</a> , <a href="#">4316</a>
<i>Cell Phone/Electronics Violation</i>	Unauthorized use of electronic devices, to include but not limited to cell phones, iPods, ear buds are not permitted.	Classroom Procedures & Consequences assigned by classroom teacher. *Repeat violators will receive administrative disciplinary consequences due to insubordination			School-wide Policy
<i>Dress Code Violation</i>	<i>Any article of clothing deemed inappropriate according to the school dress code policy is considered a dress code violation.</i> *See SWHS dress code policy.	Warning	1 Day ISS	Administrative Discretion	<a href="#">4315</a>
<i>Excessive Display of Affection</i>	Intimate conduct, such as kissing and close body conduct while on campus are not considered appropriate.	Parent Contact & Minimum of 3 days ISS Administrative Discretion			School-wide Policy
<i>Refusing to Identify YOURSELF TO A STAFF MEMBER</i>	Upon request, students will immediately identify themselves by first name, last name,	3 days OSS			School-wide Policy

	and grade to any staff member. Students refusing to identify themselves are subject to an automatic short-term suspension. (OSS)				
<i>False Fire Alarm</i>	Students who intentionally pull the fire alarm which causes a major school-wide disruption.	10 days OSS & LEO Referral			<a href="#">4315</a>
<i>Falsification of Information/Forgery</i>	Verbal or written statement of any truths. Forgery or falsifying documents for the purpose of deceiving personnel is a school violation.	Parent Conference & 3 days of ISS	Parent Conference & OSS up to 10 days	Administrative Discretion	<a href="#">4310</a>
<i>Gambling</i>	An illegal act to include playing games for money or for the exchange of items (ie. Shoes, clothing, electronics). This also includes playing cards of any sort.	ISS 5 Days		Administrative Discretion	<a href="#">4335</a>
<i>Harassment (sexual)</i>	Unwelcome sexual advances, requests for sexual favors and other inappropriate oral, written, or physical conduct of a sexual nature when made by a school employee to a student or when made by a student to another student constitute sexual harassment... Sexual	OSS (Up to 10 days) Law Enforcement Referral	OSS (10 days) Law Enforcement Referral and Alternative School Referral		<a href="#">1736/4026/7236</a>

	<p>harassment, as defined above, may include but is not limited to the following:</p> <p>Continued remarks having a sexual connotation.</p> <p>Pressure for sexual activity. Deliberate unwelcome touching.</p> <p>Suggestions or demands for sexual involvement accompanied by implied or overt promises of preferential treatment or threats.</p>				
<i>Harassment (verbal)</i>	<p>Harassment is unwanted, unwelcome and uninvited behavior that demeans threatens or offends the victim and results in a hostile environment for the victim. The hostile environment may be created through pervasive or persistent misbehavior or a single incident if sufficiently severe.</p>	ISS ( 3 days)	ISS (5 days)	OSS (5-10 days) & Alternative Placement School Referral	<a href="#">1710/4021/72304331</a>
<i>Honor Code Violation</i>	<p>Falsification of information (lying) which includes a written or verbal</p>	Parent Contact &/or Conference & Complete an alternative assignment for partial grade up to 50%. Students who refuse to complete			<a href="#">4310</a>

	statement that is not true to include cheating, plagiarism, taking and using ideas of writings of others without giving credit.	alternative assignment, will be awarded with a grade of zero. 1 Day ISS Repeat offenders may be suspended. <i>*Administration may suspend at his/her discretion.</i>			
<i>Inappropriate Language/Disrespect</i>	Cursing or using vulgar, abusive, or demeaning language in the presence of any staff member or student; or heard by any staff member in general conversation with other students as an act of expression or communication to include school bus, any school related activities	ISS Up to 3 Days	ISS Up to 5 Days	5 Days ISS up to 10 Days OSS	<a href="#">4310</a>
<i>Leaving Class Without Permission</i>	Leaving any class or school location without teacher/staff authorization. Students are required to remain in their classes as scheduled	1 Day ISS	2 Days ISS	3 Days ISS or administrator discretion	School-wide Policy
<i>Leaving School Without Permission</i>	Leaving campus without teacher/staff authorization; to include not checking out at the front office if being picked up by a parent/guardian. Students must	ISS 3 days & 1-week revocation of Parking Permit (if applicable)	ISS 5 days & 2 weeks parking revocation (if applicable)	OSS up to 10 days & Revocation of Parking Permit for remainder of school year (if applicable)	

	check out at the main office at all times.				
<i>Misuse of Technology</i>	The use of school system technology and internet is a privilege, not a right. The misuse of technology is defined as any behavior that results in violation of the OCS Board Policy and Student Code of Conduct.	Loss of Computer Privilege (10 Days)	Loss of Computer Privilege (10 Days & 5 Days ISS)	Loss of Computer Privilege (10 Days & 3 Days OSS)	3225/4312/7320
<i>Motor Vehicle Violations</i>	Any misuse of vehicle such as engine revving, flagging, and any other parking lot violations deemed as inappropriate by administration.	Loss of Parking Privileges up to remainder of school year Up to 10 days OSS			School-wide Policy
<i>Mutual Sex Between Two Students</i>	Any consensual sexual act on school campus, school-related activities, transportation, or school grounds.	Up to 10 days OSS & Alternative School Placement Referral			School-wide Policy
<i>Possession of a Weapon, ie. Knife (excluding fire arms/powerful explosives)</i>	Any weapon or weapon-like items included in OCS Policy 4333, on page 41 in the OCS student code of conduct.	OSS (10 days) Law Enforcement Referral Alternative School Referral			<a href="#">4333</a>
<i>Possession of Controlled Substance</i>	Any controlled substance whether the sale of, consuming, possession of, under the influence of, or	OSS (10 days) Law Enforcement Referral Alternative School Referral			<a href="#">4325/4335/4320</a>



	transmission to include un-prescribed prescription drugs; or any substance not maintained with the nurse or office personnel in accordance to board policy 6125				
<i>Property Damage</i> <i>*Any of these consequences may result in loss of privileges including electronics or being required to pay for repairs or replacement property.</i>	Students are prohibited from damaging or attempting to damage any school property or private property. Pursuant to NCGS 115C-523, the parents or legal guardians of any minor student are liable up to five thousand dollars (\$5,000) for any gross Negligence or willful damage or destruction of school property by a minor student.	ISS 3 Days	ISS 5 Days	OSS 3-10 Days	<a href="#">4330</a>
<i>Skipping Class</i>	Failing to report to one or more classes, skips part of a class, to include being gone from class for an extended period of time, when given permission to visit restroom or other areas.	ISS 1 Day	ISS 2 Days	Minimum of ISS 3 Days	School-wide Policy
<i>Tardy</i>	A student is tardy if they are not completely inside of the assigned classroom when the	Students who are tardy will be swept to an assigned area to complete a Sweep form. At the 3 <sup>rd</sup> tardy, students will be assigned ISS. Tart to one or more classes will result in additional time and or days.			School-wide Policy

	bell rings. Teachers will close their doors after the 2 <sup>nd</sup> bell rings. Students may not enter the classroom and must report to the Sweep Room.				
<i>Theft</i>	The possession of property that does not belong the student	5 days OSS Law Enforcement Referral			<a href="#">4330</a>
<i>Tobacco/Cigarettes/ E Cigarettes/lighters/ Matches/Vapes</i>	Any consumption of any form of tobacco on school grounds, building, or any school property to include activity buses, school bus, extracurricular events off campus to include athletics and other school related activities.	Parent Contact & ISS 3 Days	Parent Contact & ISS 5 Days	Parent Contact & OSS 5 Days	<a href="#">4320</a>
<p><i>* Addendum for the 2021-2022 Schoolyear*</i></p> <p><i>Students caught vaping in groups will receive the consequences above, students in procession of the vape will serve OSS per administrator discretion.</i></p>					
<i>Unlawfully setting a fire</i>	Setting trash can fires or any other type of fires on school property to include activity buses, school buses, in or out of the building	OSS (10 days) Law Enforcement Referral			<a href="#">4333</a>

Riding bicycles, skates, and skateboards on campus during school hours is prohibited.

Consequences may include In-School or Out-of-School Suspension and confiscation of such items. SWHS is not responsible for any stolen or damaged bicycles, skates, or skateboards.

# Onslow County Schools

2022-2023 School Year Calendar  
HIGH SCHOOL (TRADITIONAL AND ALL OVSS GRADES 6-12)

July 2022					August 2022					September 2022					October 2022				
M	TU	W	TH	F	M	TU	W	TH	F	M	TU	W	TH	F	M	TU	W	TH	F
				1	1	2	3	4	5				1	2	3	4	5	6	7
4	5	6	7	8	8	9	10	11	12	5	6	7	8	9	10	11	12	13	14
11	12	13	14	15	15	16	17	18	19	12	13	14	15	16	17	18	19	20	21
18	19	20	21	22	22	23	24	25	26	19	20	21	22	23	24	25	26	27	28
25	26	27	28	29	29	30	31			26	27	28	29	30	31				
					*														
November 2022					December 2022					January 2023					February 2023				
M	TU	W	TH	F	M	TU	W	TH	F	M	TU	W	TH	F	M	TU	W	TH	F
	1	2	3	4				1	2	7	8	9	10	11				1	2
7	8	9	10	11	5	6	7	8	9	9	10	11	12	13	6	7	8	9	10
14	15	16	17	18	12	13	14	15	16	16	17	18	19	20	13	14	15	16	17
21	22	23	24	25	19	20	21	22	23	23	24	25	26	27	20	21	22	23	24
28	29	30			26	27	28	29	30	30	31				27	28			
March 2023					April 2023					May 2023					June 2023				
M	TU	W	TH	F	M	TU	W	TH	F	M	TU	W	TH	F	M	TU	W	TH	F
		1	2	3	3	4	5	6	7	1	2	3	4	5				1	2
6	7	8	9	10	10	11	12	13	14	8	9	10	11	12	5	6	7	8	9
13	14	15	16	17	17	18	19	20	21	15	16	17	18	19	12	13	14	15	16
20	21	22	23	24	24	25	26	27	28	22	23	24	25	26	19	20	21	22	23
27	28	29	30	31						29	30	31			26	27	28	29	30

**Holiday (H)** - No school for students and all staff.

**Teacher Workday (W)** - No school for students.

**Leave Day (L)** - No school for students and 10-month staff.

**Professional Development Day [Prof Dev Day] (PD)** - 3-hour early release for students with professional development for staff.

Legend	
*	First Day for Students
H	Holiday
W	Teacher Workday
L	Leave Day
PD	Prof Dev Day
E	Exams (High School)
**	Last Day for Students
I	Interim Reports
G	End Grading Period
R	Report Cards

Make-up days may be Teacher Workdays or Leave Days.  
Additional make-up days to be determined as needed.